



CORNWALL HERITAGE TRUST
Trest Ertach Kernow
COUNCIL OF MANAGEMENT MEETING

Minutes of the Council of Management Meeting Q1B
held on Thursday 13 June 2024 at 5pm by Zoom

Present: Mrs Clare Jacques (Chairman)(CJ) and Mrs Alison Davey(AD)

In Attendance: Mrs Cathy Woolcock (CW), Mr Dick Cole (DC), Mr Richie Smith (RS), Mr Robert Townsend (RTnd)and Mrs Kerry Horner

1. Apologies

Apologies were received from Lt Col Richard Trant, Mr Richard Farrant, Mr Pete Herring, Mr Matthew Dickinson, Mr Alasdair Moore and Ms Sophie Meyer. It was noted that, in accordance with the Articles of Association a quorum was not present being two Trustees of Cornwall Heritage Trust.

2. Declaration of Pecuniary Interest or Conflict of Interest

There were no declarations in relation to agenda items.

3. Minutes of the Last Meeting

The minutes of the last meeting dated 23 May 24 were deferred.

4. Matters Arising

Deferred.

5. Property Report

Trustees received the minutes of the property committee meeting held 22 May 24 and the property report. DC reported:

5.1 Sancreed Beacon

Permitted development rights have been received for the shed at Sancreed.

5.2 Castle an Dinas

Permission for a shed was sought under prior approval rules, Cornwall Council suggested more expert advice needed on the proposed area for erection and a decision would be due in 10 weeks, DC undertook archaeological survey showing the area was a spoil heap and contained no archaeological features, DC spoke council planning lead and received permission this afternoon, SSSI consent due next week. DC will instruct supplier for shed installation due late summer early autumn. Application for compost toilets submitted, grounds team can install. **Trustees asked** if staff were happy to maintain the composting toilets. DC confirmed periodic cleaning and maintenance is needed, the toilets are a high-quality specification costing £12.5K which compost down well, usage is limited to staff and volunteer days, not open to the public and manageable, staff are comfortable in maintaining them.

5.3 Tregonning Hill

A report was received that a puma has been spotted. The CEO has investigated, the police and Cornwall Wildlife Trust have stated there is no danger to public safety and warning notifications are not needed.

Trustees thanked DC for the report.

6. Practical Tasks Officer

Presentation recorded for Trustees at 17.19.

RS reported he was previously with Penwith Landscape Partnerships (PLP) and has continued to manage sites supported by CHT on Thursdays each week with the same core volunteers, although there are restrictions this time of year due to nesting birds. **Trustees asked** who owns the sites. RS reported the majority are private with some National Trust (NT):

- Giants House - on private land and also bronze age hut circle; near Newmill with public footpath at Lower Cranken.
- Trewern - working with water quality ecology through the Upstream Thinking project.
- Bosigran - working with NT to clear the sites for public usage; 17th century tin stamps and holding tanks ie buddle, near Mill Farm.
- Porthmeor - 3 round buddles and wheel.
- Geevor Tin Mine - Botho, the volunteer centre; maintaining compost toilet.
- Chun castle - private land, site was all grass some years ago, inside and outside of both circular walls now visible; the site would benefit from aerial drone survey. CW to forward Chun photos to Trustees.

CW

Plans are in place to keep the sites in a condition to be seen with grazing at SSSI sites; Richie is building relationships and permissions with landowners, essential to the heritage of the land. This work is complemented by CASPN who take on smaller sites once a month for 2 hours. More training is being provided for critical Cornish hedge repairs for NT. 50 sites have been identified, RS has visited approximately 30, CHT visited 16 sites and are assessing volunteers and maintenance schedules. There was initial caution from landowners for permissions when the PLP project started but they welcomed the transfer from PLP to CHT because the project had worked so well. Retaining RS has been well received, landowners are supportive and impressed. **Trustees thanked** RS for the presentation and photographs. RS will continue to share photos.

RS

Recording stopped at 17.42.

7. Collections

Deferred.

8. Chairman's Report

To be reported at the next meeting.

9. Policies

The following procedures were deferred: Safeguarding Vulnerable Adults Procedure; Trustee Code of Conduct; Children and Young People Behaviour Code.

10. Operations Report

Trustees received the operations report. CW reported the finance committee decided to recruit and subsume the volunteer officer role to a full time Operations Manager's position. **Trustees considered** the finance budget

implications that will set a slightly more deficit budget. However, Trustees believe these are the right decisions, operations are consistently moving forward which helps support the budget. CW met with FiPL, who are funding CREST, and will invoice them for the finance officer's time. Legacy donation due next week, **Trustees noted** the legacy is not ring fenced, there are plans to purchase sites next year which will provide the ability to acknowledge the legacy. Sara Hilton revisiting in September for a governance skills audit session. Open gardens have been well supported. One more, Trenarth, to be held in June. RCS exhausting but highly successful with 54 new members and 1 life member.

Trustees thanked CW for the report.

11. AOB

Weird Walks asked for permission to film at The Hurlers and will be added to the website. Trustees involved enjoyed the experience.

12. Date and Time of Future Meetings

Trustees resolved the following dates for forthcoming meetings at 5pm by Zoom: 18 July; 19 Sep; 10 Oct; 31 Oct; 28 Nov. Trustee Workshop TBA. AGM TBC.

ALL

The chairman thanked Trustees for their attendance. The meeting closed at 17.50.

Signed Date

Distribution: President and Trustees